

Christian Congregation of Jehovah's Witnesses



2821 Route 22, Patterson, NY 12563-2237 Phone: (845) 306-1100

November 17, 2012

TO ALL BODIES OF ELDERS

Re: Discarding older publications in congregation literature supply

Dear Brothers:

In February 2011, circuit overseers were provided with a list of publications that could be discarded from the congregation literature supply. Congregations were given permission to discard literature or magazines that were damaged (including items with yellowed or brittle pages) and outdated Memorial invitations, district convention handbills, and district convention badge cards. All other items had to be retained in the congregation's literature supply until the visit of the circuit overseer. Since reports indicate that congregations now have an improved understanding of the quantity of literature and magazines that should be maintained in the congregation literature supply, the arrangement is being adjusted. We are pleased to provide to congregations a new form entitled *List of Publications Approved for Discard* (S-60). The circuit overseer's approval is no longer needed before publications are discarded.

The list will be updated from time to time. As noted on the form, certain publications should first be made available to the publishers by your displaying the publications on the literature counter before being discarded. If the book *Organized to Accomplish Our Ministry* is discarded, ensure that the covers are removed and the books are shredded.

We note that some congregations have a stock of the books *You Can Live Forever in Paradise on Earth* and *Knowledge That Leads to Everlasting Life*. While such publications are no longer our primary study publication, having been replaced by *What Does the Bible Really Teach?*, they should not be discarded. Rather, an effort should be made to distribute these publications in public places, where appropriate.

This letter and the *List of Publications Approved for Discard* may be made available to the literature coordinator. However, no publications should be discarded without the approval of the service overseer. *Literature and Magazine Request Guidelines* (S-56) will be updated in due course to reflect this direction.

Please accept an expression of our warm Christian love.

Your brothers,
*Christian Congregation
of Jehovah's Witnesses*

cc: Traveling overseers

LIST OF PUBLICATIONS APPROVED FOR DISCARD

(Items marked “Display then discard” should be displayed on the literature counter so that the publishers are aware of their availability. If after a reasonable amount of time the items have not moved, they may be discarded.)

Monthly/Yearly Publications

Title	Publication Symbol	Comments/Action
<i>Awake!</i> (individual copies)	<i>g</i>	Damaged or with yellowed pages: Discard immediately.
<i>Awake!—On Compact Disc</i>	<i>cdg</i>	Older than six months: Display then discard.
District convention badge card	<i>bdg-cd</i>	Discard immediately.
District convention handbill	<i>CO-sf</i>	Discard immediately.
<i>Examining the Scriptures Daily</i>	<i>es</i>	Previous years: Discard immediately.
Memorial invitation	<i>mi</i>	Discard immediately.
<i>The Watchtower Announcing Jehovah’s Kingdom</i> (individual copies)	<i>w</i>	Damaged or with yellowed pages: Discard immediately.
<i>The Watchtower Announcing Jehovah’s Kingdom and Awake!—On MP3</i>	<i>mpm</i>	Display then discard.
<i>The Watchtower Announcing Jehovah’s Kingdom—On Compact Disc</i>	<i>cdw</i>	Older than six months: Display then discard.
<i>Watchtower Library</i>	<i>cdly</i>	Previous years: Discard immediately.
<i>Yearbook of Jehovah’s Witnesses</i>	<i>yb</i>	Previous years: Display, offer to other congregations, then discard.

Miscellaneous Publications

Items	Publication Symbol	Comments/Action
Any book published before 1985 except the following: “ <i>All Scripture is Inspired of God and Beneficial</i> ” (<i>si</i>), <i>Comprehensive Concordance of the New World Translation of the Holy Scriptures</i> (<i>cn</i>), <i>Knowledge That Leads to Everlasting Life</i> (<i>kl</i>), <i>My Book of Bible Stories</i> (<i>my/Smy</i>), and <i>You Can Live Forever in Paradise on Earth</i> (<i>pe</i>)	Misc.	Display then discard.
Any brochure published before 1980	Misc.	Display then discard.
Any booklet published before 1990	Misc.	Display then discard.
Audiocassettes and videocassettes	Misc.	Display then discard.
Any book damaged or with yellowed, brittle pages	Misc.	If they cannot be used in the ministry or in libraries, discard immediately.
<i>True Peace and Security—How Can You Find It?</i>	<i>tp</i>	Display then discard.
<i>Revelation—It’s Grand Climax At Hand!</i>	<i>re</i>	Discard all versions prior to 2006.
<i>Worldwide Security Under the “Prince of Peace”</i>	<i>ws</i>	Display then discard.

Replaced Publications

Title	Publication Symbol	Comments/Action
<i>'Go, Make Disciples, Baptizing Them'</i>	<i>ds</i>	If replaced by <i>Organized to Accomplish Our Ministry (om)</i> , destroy immediately.
<i>Bible Topics for Discussion</i>	<i>td</i>	If replaced by <i>New World Translation of the Christian Greek Scriptures (bi7)</i> –Appendix, display then discard.
<i>Elementary Bible Teachings</i>	<i>et</i>	If replaced by <i>'Go, Make Disciples, Baptizing Them'</i> (<i>ds</i>) or <i>Organized to Accomplish our Ministry (om)</i> , destroy immediately.
<i>How to Improve Your Speaking and Teaching Ability</i>	<i>ht</i>	If replaced by <i>Benefit From Theocratic Ministry School Education (be)</i> , display then discard.
<i>How to Start and Continue Bible Discussions</i>	<i>hw</i>	If replaced by <i>Reasoning From the Scriptures (rs)</i> , discard immediately.
<i>Jehovah's Witnesses in the Twentieth Century</i>	<i>br78</i>	Replaced by <i>Jehovah's Witnesses—Who Are They? What Do They Believe? (jt)</i> . Display then discard.
<i>Jehovah's Witnesses—Unitedly Doing God's Will Worldwide</i>	<i>je</i>	If replaced by <i>Jehovah's Witnesses—Who Are They? What Do They Believe? (jt)</i> , display then discard.
<i>New World Translation of the Christian Greek Scriptures</i>	<i>bi7</i>	If replaced by <i>New World Translation of the Holy Scriptures (Hbi12)</i> , display then discard.
<i>Organized to Accomplish Our Ministry</i>	<i>om</i>	If replaced by <i>Organized to Do Jehovah's Will (od05)</i> , destroy immediately.
<i>School and Jehovah's Witnesses</i>	<i>sj</i>	If replaced by <i>Jehovah's Witnesses and Education (ed)</i> , display then discard.
<i>Sing Praises to Jehovah</i> (any size)	Misc.	If replaced by <i>Sing to Jehovah (sn)</i> (any size), display then discard.
<i>Study Questions for "My Book of Bible Stories"</i>	<i>Qmy</i>	If replaced by the 2004 revised edition of <i>My Book of Bible Stories (my/Smy)</i> with study questions, discard immediately.
<i>Theocratic Ministry School Guidebook</i>	<i>sg</i>	If replaced by <i>Benefit From Theocratic Ministry School Education (be)</i> , display then discard.
<i>Watch Tower Publications Index</i>	<i>dx</i>	One- to five-year indexes can be discarded once they are replaced by a larger volume.